UNITED STATES DISTRICT COURT SOUTHERN DISTRICT OF NEW YORK	
TUFAMERICA, INC. -against- ROY HAMMOND	Docket Number: 99 CV 10369 (LAP) NOTICE OF REASSIGNMENT
The above-entitled action is reas JUDGE LORET All further documents submitted initials after the docket number:	
(LA	AP)
electronically, <u>not on paper</u> . Please visi information.	ystem. All further documents must be filed
of Reassignment on all defendants.	Ruby J. Krajick Clerk

Dated: 01/26/2011

By: PHYLLIS ADAMIK Deputy Clerk RUBY J. KRAJICK

UNITED STATES DISTRICT COURT

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SOUTHERN DISTRICT OF NEW YORK 500 PEARL STREET, NEW YORK, NY 10007 300 QUARROPAS STREET, WHITE PLAINS, NY 10601

Introduction to Electronic Case Filing (ECF)

On December 1, 2003, the U.S. District Court for the Southern District of New York introduced a new Electronic Case Filing (ECF) system. The system is designed to give maximum flexibility to both litigants and the Court, by allowing for ease of filing and around the clock access to documents.

In cases designated for ECF, parties will be <u>required</u> to file documents electronically.

Parties may view, file and receive service of documents over the Internet, 24 hours a day, seven days a week. The system will apply to both civil and criminal cases, and is similar to the system currently operated by the Eastern District Court of New York, and the Bankruptcy Court for the Southern District.

To learn more about ECF, go to the Court's website, <u>www.nysd.uscourts.gov</u> and follow these steps:

- Click on the "<u>CM-ECF</u>" page to learn more about the system.
- Attorneys should use the "Attorney Registration" page to register now on-line for an ECF Filing User password. A PACER password is not the same as an ECF password. You must have an ECF password in order to file documents electronically.
- Read the Court's rules for electronic filing on the ECF "<u>Policies and Procedures</u>" page.
- Learn to use the ECF system, and sign up for training classes on the "<u>ECF Training</u>" page.
- Use the "<u>Point of Contact</u>" (POC) page to register to be a POC between your firm and the Court. POC's will be the first to be notified by email of interruptions in service, system upgrades, and trouble shooting tips. You don't have to be an attorney to be a POC.

- Learn what computer hardware and software you will need to use ECF on the "System Requirements" page.
- Sign up now for a SDNY PACER account if you don't already have one. Call PACER at (800) 676-6856, or go to http://pacer.psc.uscourts.gov You will need PACER to access ECF.
- Call our ECF Help Desk if you have further questions: Monday Friday, 8:30 AM-7:00 PM at (212)805-0800.

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